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Reports
Hdm - 10.7

DD/S&T-0231-04

22 January 1964

MEMORANDUM FOR: Assistant Director, OSI
Assistant Director, OEL
Assistant Director, OGA
Assistant Director, ORD
Assistant Director, OCS
Director, FHEAC

SUBJECT: Reports After Attendance at Technical Meetings

1. Mr. Wheelon read the attached report written by [] OSI, who attended a meeting of the Advisory Group on Electron Devices (AGED) held in New York City recently. He feels that this report would be useful to other components of DD/S&T, particularly OEL and ORD.

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2. Mr. Wheelon would like to have reports of this type available to the entire Directorate so that it can benefit from components' insights and opportunities. To facilitate this objective, addressees are requested to forward to the undersigned such reports subsequently written by those attending technical meetings, if considered of value.

3. There is no prescribed format for these reports. The attached memorandum on the AGED meeting suggests the basic features of a report: nature of the meeting; location and date; principal discussions; scope of meeting; specific points of value and other observations.

SIGNED

[]
Action Staff
Deputy Director
(Science and Technology)

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Attachment:
As stated

Distribution:

- 1 - Each Addressee
- 2 - [] w/o attach
- 2 - DD/S&T Registry w/o attach

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